

Strand #3: Administrative Leadership (Duties, responsibilities, and expectations of an administrative leader in the PLC process)

Implementation Level →	Deep	Proficient	Partial	Minimal
A. Modeling	<p>The administrator consistently models the value of PLCs by:</p> <ul style="list-style-type: none"> • actively participating in all PLC trainings; • networking with other building and district leaders; • monitoring and participating in collaborative meetings; • building relationships and trust. 	<p>The administrator models values of Professional Learning Communities.</p>	<p>The administrator models the value of Professional Learning Communities inconsistently and/or in a limited fashion.</p>	<p>Little or no evidence of implementation</p>
B. Change	<p>The administrator proactively plans for effecting change by:</p> <ul style="list-style-type: none"> • actively assessing the cultural shifts associated with change • consciously planning for addressing conflict and/or problems before they actually occur. 	<p>The administrator leads the change process and addresses conflict when needed.</p>	<p>The administrator leads the change process but inconsistently and/or in a limited fashion.</p>	<p>Little or no evidence of implementation</p>
C. Communication	<p>The administrator effectively communicates to all stakeholders demonstrating sustainability and transparency.</p>	<p>The administrator communicates with stakeholders using appropriate communication methods.</p>	<p>The administrator communicates but inconsistently and/or in a limited fashion.</p>	<p>Little or no evidence of implementation</p>
D. Shared Leadership	<p>The administrator demonstrates deep implementation by establishing a systematic and sustainable process for sharing leadership, providing opportunities for leadership training to expand leadership capacity.</p>	<p>The administrator builds the capacity for shared leadership and practices by:</p> <ul style="list-style-type: none"> • actively participating in leadership team meetings • applying both loose/tight leadership styles • providing resources, structures, and protected time for collaboration. 	<p>The administrator builds the capacity for shared leadership and practices inconsistently and/or in a limited fashion.</p>	<p>Little or no evidence of implementation</p>